

ACADEMY BASIC PEACE OFFICER INFORMATION



Ted Strickland
Governor
State of Ohio

Colonel Richard H. Collins
Superintendent
Ohio State Highway Patrol

Henry Guzmán
Director
Department of Public Safety

Core Values

Honesty

Sense of Urgency

Team Oriented

Attention to Detail

Self-Discipline

Adaptability

Performance Driven

Professionalism

Officer Safety



Congratulations on being selected to represent your agency in our Basic Peace Officer Training Program. Our program has established the reputation of being one of the finest in the country. Our goal is to prepare you for a long and successful career in the law enforcement profession.

You will find the information contained in the pamphlet valuable in preparing for your stay at the Academy. If you have questions or need further assistance, please contact the Academy as the need arises.

We are pleased to have you as our guest and student.

A handwritten signature in black ink that reads "Col. R. H. Collins".

*Colonel Richard H. Collins
Superintendent*

**OHIO STATE HIGHWAY PATROL ACADEMY
BASIC PEACE OFFICER TRAINING PROGRAM
RULES AND REGULATIONS / BEHAVIORAL OBJECTIVES**

1. The officer will learn the basic fundamentals of modern peace officer work and be able to use and apply them in a meaningful and practical manner.
2. Each officer will receive training in the proper use of basic peace officer equipment to include firearms, handcuffs, baton and operation of a police vehicle.
3. Each officer will learn the extent of his/her physical and mental abilities and limitations. Officers are given instructions in areas that will help them improve in relation to their responsibilities as peace officers. Such areas include: Physical Conditioning, Self Defense, Decision and Judgment Formulation, Human Relations, etc.
4. **MILITARY DISCIPLINE**

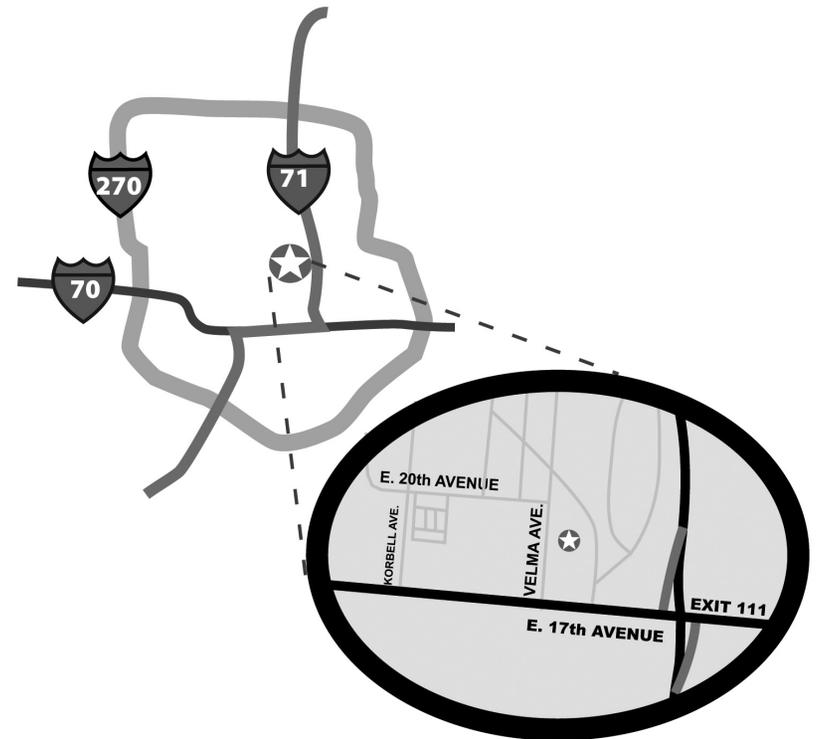
The patrol academy provides each officer with the opportunity to learn discipline. The training program is not designed like the military "boot camps." Rather, the academy is a "semi-military" environment with emphasis placed on developing people and treating everyone with respect.

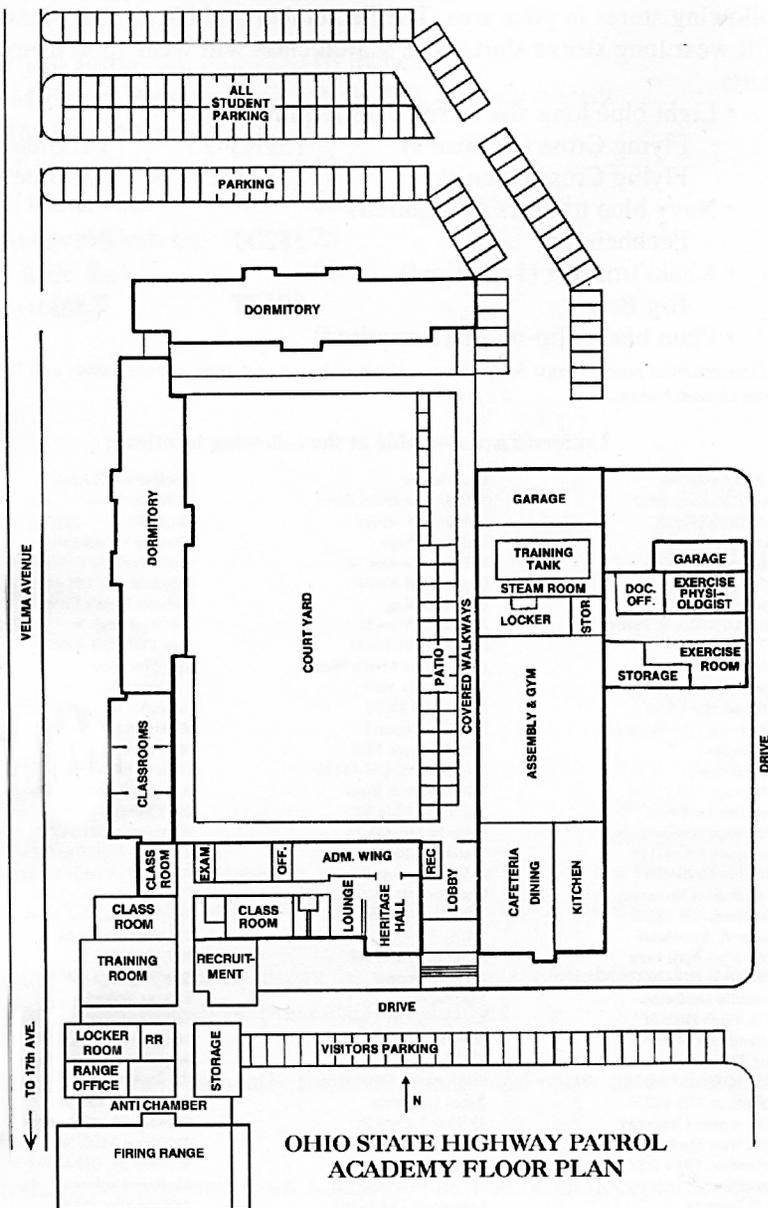
Officers will be expected to:

- a. Obey orders promptly and completely.
 - b. Put forth your best efforts in all endeavors.
 - c. Display a respectful and courteous attitude toward all persons, either on or off the academy premises.
 - d. Respond to questions from officers, instructors, civilians, and fellow classmates with "Yes, Sir," "No, Sir," "Yes, Ma'am," or "No, Ma'am."
 - e. Accept orders from a staff officer or instructor as if they were from their agency's commander.
5. Officers are constantly evaluated. A weekly comprehension test, a midterm examination, and a final examination measure what the officer has learned in the classroom. Each officer must maintain a final grade average of at least 70 percent to graduate.

Ohio State Highway Patrol Academy

740 East 17th Avenue, Columbus, Ohio 43211





**OHIO STATE HIGHWAY PATROL
ACADEMY FLOOR PLAN**

The officer is individually evaluated on a continual basis during the 18 weeks in terms of overall attitude, leadership skills, acceptance of responsibility and work effort. The officer and the head of the department are advised of these evaluations. Upon successful completion of the training program and state certification exam, the officer will be awarded a certificate from the Ohio State Highway Patrol* and from the Ohio Peace Officer Training Commission.

**More stringent minimum standards for this certificate.*

OHIO STATE HIGHWAY PATROL INVOLVEMENT

1. In a constant effort to upgrade and support law enforcement through competent training, the Ohio State Highway Patrol has developed the Basic Peace Officer Training Program at the Patrol Academy and makes it available to all law enforcement agencies throughout the State of Ohio.
2. The initial program was based on a four-week, 160-hour program which exceeded the 120-hour requirement of the Ohio Peace Officer Training Council. The first class convened in March 1968 and subsequent classes were held four times yearly. In 1970, when the Ohio Peace Officer Training Council raised their minimum requirement to 280 hours, the Patrol had already increased their program to ten weeks (400 hours).

With the implementation of House Bill 835 concerning domestic violence on March 27, 1979, the required hours were increased to 292. In 1985, Crisis Intervention and Missing Children were added to the curriculum accounting for a total of 304 hours.

Twenty-four hours of human diversity training were added in 1993. We also provide extra hours of training such as Driving, Health and Wellness, Investigative Techniques, Field Trips, etc. These extra hours have elevated our total Basic Peace Officer program to 696 hours which exceeds the 550 hour course now required by O.P.O.T.C.

3. Many of the Basic Peace Officer Training graduates return later to attend advanced courses sponsored by the Patrol, such as Supervision, Management, Traffic Crash Investigation, Police Instructor.

STUDENT REQUIREMENTS

1. Each applicant must be a sworn full-time member of a law enforcement agency in the State of Ohio and a copy of the officer's commission must be submitted.
2. The officer must maintain the standard of academic performance established for the program.
3. Students are required to maintain a notebook throughout the course containing their notes and handout materials from each subject area in the curriculum.
4. Tuition for the 18-week program is \$2,500 and is billed to the officer's department at the conclusion of the course.
5. The officer must present evidence of a recent physical examination (on a prescribed form furnished by the Academy) which states the officer is able to participate fully in all phases of the training program. This form must be submitted before the officer is accepted for training. Should the officer be excessively out of condition, he/she will be expected to take immediate action to correct this problem prior to arriving at the Academy (see Physical Fitness, page 6).

ACADEMY FACILITIES AND OPERATIONS

1. The Ohio State Highway Patrol Academy is located in Columbus, Ohio on East 17th Avenue, immediately west of the interchange of Interstate 71 and 17th Avenue (map on page 11). All correspondence should be sent directly to the Academy Commander, Ohio State Highway Patrol, 740 East 17th Avenue, Columbus, Ohio 43211 (Telephone number 614/466-4896, Fax 614/294-8058).
2. Each officer is required to provide the following articles when reporting to the Academy:
 - Uniform – shirts and trousers (**departmental patches must be sewn on each shoulder of each shirt**)
 - 2 ties when long sleeves are required (see pages 8 and 9 for uniform information)
 - White full-neck t-shirts
 - Trouser belt – black, plain
 - Black, conservative oxford shoes – plain toe (no Clarino/Corofram shoes are permitted)

Uniforms are available at the following locations:

D & G Uniforms 1004 Kenmoore Blvd Akron, OH 44314	Uniform Ways 1025 N. Keowee St Dayton, OH 45404	Shuttler's Uniform 6594 Mayfield Dr Mayfield Hts, OH 44124
Kamholz Firearms 9109 Leavitt Rd Amherst, OH 44001	Lion Clothing 206 North Main St Delphos, OH 45833	Roberts Men's Shop 130 West High St New Phil., OH 44663
Deardorff Fire & Police 5457 Radford Rd Athens, OH 45701	Louis Cohn Men's Wear 386 Midway Mall Elyria, OH 44035	The Fire House 125 East Church St Newark, OH 43055
Stonewall Uniform Crp 110 Ken Mar Drive Broadview Hts, OH 44147	Shuttler Apparel 3070 Westgate Mall Fairview Prk, OH 44126	Richland Uniforms 3666 Park Ave West Ontario, OH 44862
Roy Tailors 1830 Dalton St Cincinnati, OH 45214	Bills Men's & Boys' 118 South Main St Fostoria, OH 44830	Atwell's Police & Fire 207 Chestnut St Painesville, OH 44077
Goldfish Uniforms 206 Prospect Ave Cleveland, OH 44115	Walter F. Stephens 415 South Avenue Franklin, OH 45005	Tri-State Uniform Sales 319 Chillicothe St Portsmouth, OH 45662
Schwarz Uniforms 4183 Pearl at Broadway Cleveland, OH 44109	All American Uniforms 136 S. Front St Fremont, OH 43420	Huntley Clrs & Unfms 133 East Market St Sandusky, OH 44870
Foster & Associates 3761-3763 April Lane Columbus, OH 43227	Haskins Tanner 332 2nd Ave Gallipolis, OH 45631	Fabian Tailoring 419 Market Street Steubenville, OH 43952
Franklin Uniforms 1776 South High St Columbus, OH 43207	Tri-County Uniform 8114 Main St Garrettsville, OH 44231	Superior Uniform Sales 821 Phillips Ave Toledo, OH 43612
Roy Tailors 3889 Business Park Dr Columbus, OH 43204	Regal Uniforms 33 West Liberty St Girard, OH 44420	Standard Law Enforce. 4920 East 345th St Willoughby, OH 44094
Wasserman Company 1082 West Mound St Columbus, OH 43223	Geiger Sportswear 14710 Detroit Ave Lakewood, OH 44107	Masters Uniforms 3600 Market Street Youngstown, OH 44507
Levinsons 2231 Front St Cuyahoga Falls, OH 44221	Assoc Sec Serv & Equip 799 West Wayne St Lima, OH 45801	The Uniform Place 5232 Market St Youngstown, OH 44512
A. E. David Company 342 Troy St, Box 132 North Dayton Station	Rakich and Rakich 506 Broadway Lorain, OH 44052	
Leo Meyers 58558 Innovations Drive Dublin, OH 43016	Northern OH Arms 5139 Warrenville Center Maple Hts, OH 44137	

tapered, blending gradually from the shaven area into the longer hair. Male sideburns shall not be longer than an imaginary line drawn through the middle of the ear. Female hair length may be cut short or long hair will be permissible as long as it is worn in such a manner that it does not touch the collar and issued headgear can be worn.

3. Evidence of a beard or mustache will not be acceptable and a clean-shaven appearance shall be presented at all times.
4. Fingernails shall be neatly trimmed, clean, and show no evidence of dirt or grease.
5. Clothing worn to and from Academy shall be of an acceptable style.

BASIC PEACE OFFICER UNIFORM

The following uniform clothing should be purchased through one of the following stores in your area. The class commencing in the fall will wear long sleeves. The class commencing in the spring will wear short sleeves.

- Light blue long sleeve shirt* (3 required)

Flying Cross (Women's)	139R5425	Lt. Blue
Flying Cross (Men's)	15W5425	Lt. Blue

- Navy blue trousers (3 required)

Fechheimer	38200	Navy
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- Khaki trousers (1 required)

Big Ben	5P57T	Khaki
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- Plain black clip-on tie (2 required)

** Departmental patches must be sewn on each shoulder of each shirt approximately one (1) inch from shoulder seam.*

- Underwear and black socks
- Outdoor gym clothing (grey cotton sweat suit)
- Quality running shoes
- Appropriate swim apparel
- Bathrobe
- Toilet articles
- Service weapon
- Sam Browne belt
- Protective cup (males)
- Handcuffs
- The Ohio Criminal Law Handbook (Current Edition)
- 2,000 rounds of encapsulated ammunition (clean fire) for practice (equivalent to service round)
- Protective vest
- 300 rounds of copper jacketed service ammunition or equivalent (for qualification of student performance objectives)
- 1+ GB Jump stick for notebooks
- 2 mouth guards
- 1 pair of wrestling shoes

3. The following will be provided by the Academy and are included in the tuition:

- Semi-private dormitory room
- All meals
- Basic uniform gear – jacket, hat, indoor gym shorts and shirts
- School supplies – notebooks, paper, pencils, pens, rulers, etc.

4. The Patrol physician reports to the Academy daily and holds sick call for anyone needing his or her service. If an officer is injured while on duty during training at the Academy, the injury is covered by their agency's workers' compensation program. It is the officer's responsibility to contact his or her agency.

SCHEDULE OF CLASSES

1. Classes convene at 8:00 a.m. each Monday and terminate Friday at 5:00 p.m. Officers are required to remain at the Academy 24-hours a day, except for liberty, which may be granted on Wednesdays from 6:00 p.m. to 11:00 p.m. Liberty is not given during driving week.
2. The Academy training day is scheduled between the hours of 8:00 a.m. and 5:00 p.m., with an hour for lunch.
3. Generally, the evening schedule consists of study hours and recreation

periods. However, there are a limited number of evening class periods.

4. Special liberty for emergency reasons may be granted by the Academy Commander.

CURRICULUM

1. The curriculum for the Basic Training Program is established at 696 academic hours and contains over 100 subjects. It conforms to the 550- hour regulation of the Ohio Peace Officer Training Commission, and supplements additional hours to the most critical subject areas and adds numerous pertinent courses.
2. The responsibility for instruction at the Academy rests upon the Ohio State Highway Patrol Academy Commander and Staff Instructors who are appointed by the Superintendent. In addition to the regular Academy Staff, many classes will be taught by qualified guest instructors who are experts in their academic areas. The guest instructors include: law enforcement officers from local, state, and federal police agencies; chemists; narcotics investigators; and others.
3. Our curriculum is not static. Rather, it is continually evaluated and upgraded in an effort to present each officer with the latest and most meaningful information that will enable the individual officer to perform assigned duties in a professional manner.
4. Individual counseling is provided to each officer and can be initiated by either the officer or the staff as the need arises.

ACADEMY RULES AND REGULATIONS

1. Each officer must abide by the Academy Rules and Regulations in addition to conformance to those officer’s own department.
2. Violations of the Academy Rules and Regulations can result in dismissal from the program by the Academy Commander.
3. A copy of the Academy Rules and Regulations is provided to each Basic Officer upon arrival at the Academy for their review and information.

PHYSICAL FITNESS

The physical fitness program at the Ohio State Highway Patrol Academy requires that an officer be prepared prior to arrival for training. Therefore, it is imperative that the prospective student start a physical

exercise program as early as possible. Listed below is the minimum level of physical exercise each officer should be able to perform prior to arriving at the Academy.

As prerequisites for admission to a Basic Peace Officer training course, the

Age and Gender Minimum Scores				
	Males (< 29)		Females (< 29)	
	Entry	Graduation	Entry	Graduation
Sit-Ups (1 Min)	30	40	21	35
Push-ups (1 Min)	18	33	8	18
1.5 Mile Run	15:14	11:58	18:39	14:15
	Males (30 - 39)		Females (30 - 39)	
	Entry	Graduation	Entry	Graduation
Sit-Ups (1 Min)	26	36	15	27
Push-ups (1 Min)	13	27	6	14
1.5 Mile Run	15:56	12:25	20:13	15:14
	Males (40 - 49)		Females (40 - 49)	
	Entry	Graduation	Entry	Graduation
Sit-Ups (1 Min)	22	31	10	22
Push-ups (1 Min)	9	21	4	11
1.5 Mile Run	17:04	13:05	21:52	16:13

following physical fitness and body standards have been established.

If the applicant does not meet the above criteria, they will not be accepted. If the standards are achieved at a future date, the applicant will be considered for the Basic program.

PERSONAL APPEARANCE

1. The personal appearance of an officer communicates many things about that officer, and the Ohio State Highway Patrol takes great pride in the appearance of the student at the Academy. This pride is amplified when the student graduates and resumes his/her duties with the great team of officers in law enforcement.
2. Academy Rules and Regulations require that an officer’s hair be cut short and neatly combed. The hair on the back of the neck shall be